

## Frequently Asked Questions

[Adding Clockings](#) - how to add/change and remove clockings in CS Time.

[Clockings Sort Order Incorrect](#) - what to do when the clockings are displayed in the wrong order.

[Daily and Payroll Tasks](#) - maintaining CS Time on a daily basis and at payroll.

[Data Corruption](#) - what is data corruption, it's symptoms and what can you do to prevent it.

[Enter employee leave](#) - how to add leave for an employee in CS Time.

[Extend period CS Time keeps data for](#) - how do you get CS Time to keep yur data for more than a year.

[Fixing Errors](#) - how to fix errors in CS Time.

[Global Leave Planner Sort Order](#) - viewing the Global leave planner in pre-defined sort orders.

[No Clockings](#) - what to do when there are no clockings displayed in CS Time.

[Overtime Authorisation](#) - how to authorise overtime from a holding category.

[Passwords](#) - all about CS Time passwords.

[CS Time Server not in Task Tray](#) - why does the Server module not show in the task tray when you run it as a service.

Permalink: <http://tinyurl.com/3soxa76>